# UQ Strategic Funding Annual/Final Report

Refer to [<https://staff.uq.edu.au/information-and-services/finance/budget-forecast/strategic-funding>] for details about strategic funding at The University of Queensland before completing this form.

#### SECTION 1: ADMINISTRATIVE SUMMARY

|  |  |  |
| --- | --- | --- |
| If this an Annual or a Final Report? | Annual / Final  | If annual, please indicate which year is being reported on 20\_\_ |
| VC/DVCR Commitment ID (if known): |  |
| Project Title: |  |
| Lead CI / Funding Recipient Name: |  |
| Administering School/Centre: |  |
| Faculty/Institute: |  |
| Years of Funding Requested (YYYY - YYYY): |  |

#### SECTION 2: OBJECTIVES

Note: Dot points are acceptable for the items below

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|  *Summary of strategic objectives as per the original funding proposal (100 words maximum)* |

#### SECTION 3: STATEMENT OF PROGRESS/OUTCOMES

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| *How have you progressed towards your stated objectives to date? Benefits Realisation, i.e. how are we tracking against identified benefits, how are they or will they be measured and by whom and when.* |

#### SECTION 3: EXPECTATIONS FOR COMING YEAR (not applicable for final report)

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| *How do you expect to use your funding allocation for the coming year?* |

#### SECTION 4: CERTIFICATIONS

Note: Approvals by email are acceptable but must be provided with the submission as a part of the compiled PDF.

**Lead CI or Funding Recipient:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Signature** | **Date** |
|  |  |  |

**Head of School/Centre Director:**

*I have read and endorse this report.*

|  |  |  |
| --- | --- | --- |
| **Name** | **Signature** | **Date** |
|  |  |  |

Submission:

* Email this form, plus your MyBalance Finance Report, as a single PDF to strategicfunding@uq.edu.au.
* Send a separate email for each report submitted.
* Use descriptive subject lines to help categorise emails e.g. {project no} Final/Annual Report.