# UQ Strategic Funding Application Form

Refer to [<https://staff.uq.edu.au/information-and-services/finance/budget-forecast/strategic-funding>] for details about strategic funding at The University of Queensland before completing this form.

#### SECTION 1: ADMINISTRATIVE SUMMARY

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| --- | --- |
| Project Title: |  |
| Lead CI / Funding Recipient Name: |  |
| Administering School/Centre: |  |
| Faculty/Institute: |  |
| Years of Funding Requested (YYYY - YYYY): |  |
| Type of Funding: | Choose an item. |
| If Other, describe: |  |
| Do you believe this project meets UQ’s definition of ‘Co-contribution’[[1]](#footnote-1)? (circle/highlight response) | Yes / No  If yes, provide documentary evidence (i.e. Fully Executed Agreement) if available. If unavailable at the time of submission this must be provided before an approved commitment will be finalised. |

#### SECTION 2: OBJECTIVES

Note: Dot points are acceptable for the items below

##### Summary of strategic objectives (100 words maximum)

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##### Detailed case to support the provision of central strategic funds (two A4 page maximum)

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##### How does the project align with [UQ’s Strategic Plan](https://about.uq.edu.au/strategic-plan) and relevant [KPIs](http://www.pbi.uq.edu.au/ClientServices/UQPerformance/)? (300 words maximum)

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##### How does the strategic investment align with the research needs of industry and government? (200 words maximum)

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##### For multi-year projects provide a brief outline of the activities to be undertaken annually. (300 words maximum)

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##### Outline any risks that may impact the successful completion of this project. (200 words maximum)

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##### Attach any other documents that provide context to the request (e.g. grant applications, letters from external parties, supporting memorandum). Provide a list of the attachments here.

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#### SECTION 3: FUNDING REQUEST & EXPENDITURE ESTIMATE

Note: Double-click on tables to enter data.

##### Funding Request. Include all contributors in UQ financial year format (i.e. January to December).

##### Expenditure Estimate (Include high level expenditure break-down in UQ financial year format (i.e. January to December) ensuring that funding request equals expenditure estimate)



##### Budget Justification. If there are multiple contributors please include a brief overview of what each contributor will support. (one A4 page maximum)

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#### SECTION 4: STRATEGIC ALIGNMENT

##### Which research capability areas does the proposal align with? (Tick all that apply)

Biomedical & clinical translation

Public & allied health

Business transformation

Environment

Materials & advanced manufacturing

Defence, cyber and space

Societal perspectives

Agribusiness

Energy, water & resources

Digital technology

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

##### Which research impact themes does the proposal align with? (Tick all that apply)

Building Better Bioeconomies

Achieving Resilient Environments & Livelihoods

Designing Technology for Tomorrow

Transforming Societies

Leading Healthy Lives

#### SECTION 5: CERTIFICATIONS

Note: Approvals by email are acceptable but must be provided with the submission as a part of the compiled PDF.

**Lead CI or Funding Recipient:**

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| --- | --- | --- |
| **Name** | **Signature** | **Date** |
|  |  |  |

**Head of School/Centre Director:**

*I have read and endorse this request, including where relevant, any contributions from my organisational unit as detailed in section 3.*

|  |  |  |
| --- | --- | --- |
| **Name** | **Signature** | **Date** |
|  |  |  |

**Finance Manager:**

*I have discussed the financial implications of this application with the Head of School/Centre/Executive Dean/Institute Director.*

|  |  |  |
| --- | --- | --- |
| **Name** | **Signature** | **Date** |
|  |  |  |

**USMG Member** (Executive Dean/Institute Director):

*I have read and endorse this request, including where relevant, any contributions from my unit/s as detailed in section 3.*

|  |  |  |
| --- | --- | --- |
| **Name** | **Signature** | **Date** |
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Submission:

* USMG member to email this form and any supporting documents as a single PDF to [strategicfunding@uq.edu.au](mailto:strategicfunding@uq.edu.au).
* Send a separate email for each strategic funding request.
* Attach a single PDF document containing all approvals and supporting documentation.
* Use descriptive subject lines to help categorise emails e.g. New Strategic Funding Request.

1. A Co-contribution refers to commitments that the University is contractually obliged (with an external party) to meet as part of shared funding agreements as per the signed Fully Executed Agreement. [↑](#footnote-ref-1)