



THE UNIVERSITY
OF QUEENSLAND
AUSTRALIA



Distributed to:

School Administrators

Payroll

School Managers

HR PSts

CAHP Release: Assigning more than 24 hours in one activity

Dear Colleagues,

The CAHP Project Team is pleased to have successfully delivered a number of enhancements in the Casual Academic Hire and Pay (CAHP) system.

What functionality has been released?

This release resolves a number of issues raised by the Schools and we are excited to improve the quality and robustness of the CAHP system so that you may have a better user experience. The following items are now live:

- Ability to assign more than 24 hours of work to a single activity that does not take place on a set day
 - For example: If you want to assign a staff member 35 hours of Marking to be completed during the week, you can now assign all 35 hours to a single activity that is configured to not occur on a set day.
 - Note: Activities that do take place on a set day are still limited to a maximum of 24 hours.
- A number of enhancements and bug fixes, including:
 - Improved robustness of integration between CAHP and Aurion
 - Better connection of UQ user IDs and Aurion ID to avoid creating duplicate IDs
 - Fix to ensure bank and tax information is sent to Aurion for new Casual Academics who already hold a scholarship.

When will the functionality be available?

The functionality is now live.

How do I learn about the new functionality?

The new functionality enhances the CAHP system behind the scenes. There is no change to the user interface. If you would like more information, contact the CAHP project team on CAHP_Support@uq.edu.au.

Do I need to do anything?

No action is required, but assigning more than 24 hours to a single teaching activity might simplify your scheduling work.

Next Steps

The CAHP Project Team is now working to deliver the following items:

- Moving the MyAurion form into the CAHP system so that actual hours worked are entered into CAHP directly. This feature is scheduled to go live on 4 January 2019.
- Automatic transfer of personal details from CAHP to Aurion, such as Visa and Passport, removing the need for manual entry
- Further enhancements raised by staff.

Other information

Thank you for your ongoing support to the development of CAHP. If you have any questions about this release please contact us.

- Email: CAHP_Support@ug.edu.au
- Phone: (336) 54967

The CAHP Project Team

Please feel welcome to share this information with other staff.

