



## CAHP Update

Dear Colleagues,

This is a brief update on a few items that have been raised around the CAHP system recently.

### 1. **'Time per session' discrepancy - RESOLVED**

As you will be aware from previous updates, some Schools were seeing discrepancies between the 'time per session' on an activity in the Course Planning page, and the 'time per session' on the specific weekly activities.

This issue was resolved last week and the 'time per session' should now display consistently for all courses. Please contact [CAHP\\_Support@uq.edu.au](mailto:CAHP_Support@uq.edu.au) if you still see any unexpected behaviour in the 'time per session' field.

### 2. **Missing course coordinators – YOUR ACTION REQUIRED**

As discussed in the User Group session last week, some courses in Semester 2 are not displaying the Course Coordinator on the Course Planning page in the CAHP system. This is a result of a recurring issue at UQ, which happens when the Course Coordinators have not been fully set up in SI-net. To resolve the issue, the SI-net support team needs to be provided with the Aurion number for each missing Course Coordinator. To assist with this, we have attached a list of Course Coordinators who are missing the Aurion number, sorted by School.

- **Please enter the Aurion number (also called WAMI key) in Column A (STAFF\_ID)** for the Course Coordinators in your School and send the list to [support.entss@uq.edu.au](mailto:support.entss@uq.edu.au). The SI-net support team will then process these numbers and the Course Coordinators will appear in the CAHP system.

### 3. **Scrolling issue in the approval pages – TO BE RESOLVED**

We are aware that there is an issue where when the Head of School clicks on the notification in My.UQ, they may be prevented from scrolling through the New Hires / Placements to see all of the candidates. The CAHP Project Team will resolve this issue.

In the meantime, if this issue affects you, please log in to the CAHP system directly at <http://cahp.uq.edu.au/>. This should resolve the issue.

Thank you for your ongoing support to the development of CAHP. If you have any questions, please contact us.

- Email: [CAHP\\_Support@uq.edu.au](mailto:CAHP_Support@uq.edu.au)
- Phone: (336) 54967

The CAHP Project Team