

Dear School Administrators,

In our message on Wednesday 13 June, we recommended that you take a moment to review the position costings for your Casual Academic positions for accuracy by the end of the month. This will help to ensure that the cost for staff you assign to these positions is processed correctly.

To assist with your review, we have attached a report of all ACAD04 positions in your School, including position costings and other relevant information. Please review the document and ensure that all details are correct. If anything is incorrect, please get in touch with your HR Professional Services team to update your positions.

If you have any questions in regards to the position review, please contact the CAHP Support team at:

Email: [CAHP\\_Support@uq.edu.au](mailto:CAHP_Support@uq.edu.au)

Phone: (336) 54967

Thank you for your ongoing support,

The CAHP Project Team.