



Teaching Activity Schedule

Dear Colleagues,

After receiving feedback from Casual Academics and Schools, functionality has been developed in CAHP to allow you to access your Teaching Activity Schedule.

The **Teaching Activity Schedule** is now available for you to access via [my.UQ](#). The link is located in your my.UQ dashboard under 'Apps' and look for the icon labelled 'CAHP'.



CAHP

As shown in the snapshot below, you are able to view all tasks assigned to you by date with gross payment for each task. This may provide you with additional insight into the payments you receive on your payslip.

Teaching Activity Schedule

Dr John Smith

Year: OR Pay Period:

Semester:

[Help](#)

[Download Full Schedule](#)

The teaching activity schedule below represents approved teaching activities assigned to you in the CAHP system. If you have any questions about the schedule, please contact your supervisor.

Pay date: 25/May/2018

Total gross payment: \$4172.31

Show entries

Search:

Unit	Course	Employee Number	Day / Time	Activity	Duration	Code	Amount
Example	TEST1212	7777777	Tuesday 01/May/2018 09:00	Lecture 1/1	2hr	AC10A	\$367.68
Example	TEST1212	7777777	Tuesday 01/May/2018 11:00	Tutorial 1/1	1hr	AC20E	\$156.82
Example	TEST1212	7777777	Tuesday 01/May/2018 12:00	Tutorial 1/2	1hr	AC20F	\$104.55
Example	TEST1114	7777777	Wednesday 02/May/2018 09:00	Tutorial 1/7	2hr	AC20E	\$313.64
Example	TEST1212	7777777	Wednesday 02/May/2018	Marking 1/1	9hr 45min	AC30B	\$509.66
Example	TEST1114	7777777	Wednesday 02/May/2018	Marking 1/2	18hr	AC30B	\$940.91
Example	TEST1114	7777777	Wednesday 02/May/2018 13:00	Tutorial 1/8	4hr	AC20F	\$418.18
Example	TEST1212	7777777	Tuesday 08/May/2018 09:00	Lecture 1/1	2hr	AC10A	\$367.68
Example	TEST1212	7777777	Tuesday 08/May/2018 11:00	Tutorial 1/1	1hr	AC20E	\$156.82
Example	TEST1212	7777777	Tuesday 08/May/2018 12:00	Tutorial 1/2	1hr	AC20F	\$104.55

Showing 1 to 10 of 12 entries

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Please note that the activities displayed on the page show the most recently approved schedule, which is subject to change at any time. The page does not reflect any changes in timesheet forms submitted through myAurion. The dollar amounts displayed are gross amounts and do not take into account tax and deductions that may occur during payroll processing.

Please find support material at the links below:

- [Training materials](#)
- [Frequently Asked Questions](#)

If you have any questions about your schedule, please contact your supervisor or local school administrator.

The CAHP Project Team.